



# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

**Meeting: Monthly Library Board Meeting**

**Date:** Tuesday, August 10th, 2021 at 6:00pm

**Meeting Leader:** Stephen Scanlan

**Location:** Library Building, 512 E. Lake Ave, Monticello, WI 53570

## ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Renee Croushore	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
Guests:			

## AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	Scanlan
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
6:10 PM	Approvals: Agenda, Minutes, Finance	Scanlan
	New Business	
6:25 PM	2022 Library Budget Presentation	Katrina
	Old Business	
6:35 PM	Reopening Guidelines Review	Katrina
6:45 PM	Director's Report: Village Update, Programming Update, SCLS Update, Finance Update	Katrina
7:00 PM	Adjourn	Scanlan
Next Meeting: Tuesday, September 14th at 6:00 PM		

## Item Descriptions for the Monticello Library Board Meeting

### Call To Order/Roll Call

\_\_\_\_\_ called the meeting to order at \_\_\_\_\_.

Roll Call:

Ann DeNure		Renee Croushore	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	

Guests:

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### Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

### Minutes

Motion: Approve the minutes from 7/13/21.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

### Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_



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## New Business

### 2022 Library Budget Presentation

Reason: Annually the library board reviews and sets the budget for the coming year. The director will present a recommended budget for 2022 and defend using supporting data such as current financial trends and annual fees.

Discussion:

## Old Business

### Reopening Guidelines Review

Reason: The library director will give an update to the board on the library's reopening plans and discuss any changes.

Motion:

Discussion:

1st: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

### Director's Report

Discussion:

## Adjourn

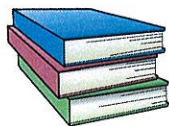
Motion to adjourn at \_\_\_\_\_.

1st: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_





# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

**Meeting:** **Monthly Library Board Meeting Minutes**

**Date:** Tuesday, July 13th, 2021 at 4:00pm

**Meeting Leader:** Stephen Scanlan

**Location:** Library Building, 512 E. Lake Ave, Monticello, WI 53570

## ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Renee Croushore	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x
Guests:			

## AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: Agenda, Minutes, Finance	Scanlan
	New Business	
4:25 PM	Evaluate Board Meeting Start Time	Katrina
	Old Business	
4:35 PM	Reopening Guidelines Review	Katrina
4:45 PM	Director's Report: Village Update, Programming Update, SCLS Update, Finance Update	Katrina
5:00 PM	Adjourn	Scanlan
<b>Next Meeting: Tuesday, August 10th at 6:00 PM</b>		

## Item Descriptions for the Monticello Library Board Meeting

### Call To Order/Roll Call

Scanlan called the meeting to order at 4pm.

Roll Call:

Ann DeNure	x	Renee Croushore	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x

Guests: None

### Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion: None

1st: Colle                      2nd: DeNure                      Vote outcome: 4/0 Passed

### Minutes

Motion: Approve the minutes from 6/8/21.

Discussion: None

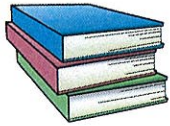
1st: DeNure                      2nd: Colle                      Vote outcome: 4/0 Passed

### Finance Report

Motion: Approve the Finance Report as given.

Discussion: Director discussed needing to reach out to Banker's Bank about getting the credit card statements earlier in the month for a shorter turn around on bills.

1st: DeNure                      2nd: Croushore                      Vote outcome: 4/0 Passed



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## New Business

### Evaluate Board Meeting Start Time

Reason: With the reappointment of Croushore to the board in place of Willman, it is traditional for the board to evaluate if a change in the date/time of the monthly meeting is necessary to accommodate schedules.

Motion: Approve to change the Monticello Public Library Board Meeting to second Tuesday at 6pm.

Discussion: Croushore talked about her commute and how a later start time would be appreciated. Director commented that a later start time would make the meeting more accessible to the public as well.

1st: DeNure                      2nd: Croushore                      Vote outcome: 4/0 Passed

## Old Business

### Reopening Guidelines Review

Reason: The library director will give an update to the board on the library's reopening plans and discuss any changes.

Discussion: Director shared how other libraries in Green Co. are addressing programming and operations for the fall. She expressed wanting to bring Saturdays back starting in September but recommends maintaining the library's current level of service.

### Director's Report

Discussion: Highlights from this report include increases in all statistics (program attendance, door count, activities) and progress of the Summer Reading Program.

### Adjourn

Motion to adjourn at 4:30pm.

1st: DeNure                      2nd: Colle

Vote outcome: 4/0 Passed





# MONTICELLO PUBLIC LIBRARY

512 E. Lake Avenue  
Monticello, WI 53570

608-938-4011 • [mntpublib.director@gmail.com](mailto:mntpublib.director@gmail.com) • [monticellopubliclibrary.org](http://monticellopubliclibrary.org)

Invoice Date	Invoice #/Account	7/19/2021 Payee	(Credit)	Amount Due
7/13/2021		<b>Andrews Plumbing Inc</b>		<b>\$86.37</b>
	700-00-55110-350-000	Bathroom Maintinace		
7/2/2021	<b>2035987154</b>	<b>Baker &amp; Taylor</b>		<b>\$83.78</b>
	700-00-55110-310-050	7 Books		
7/6/2021	<b>2035997107</b>	<b>Baker &amp; Taylor</b>		<b>\$84.74</b>
	700-00-55110-310-050	5 Books		
7/7/2021	<b>2036062808</b>	<b>Baker &amp; Taylor</b>		<b>\$114.23</b>
	700-00-55110-310-050	8 Books		
7/14/2021	<b>2035984579</b>	<b>Baker &amp; Taylor</b>		<b>\$190.44</b>
	700-00-55110-310-050	14 Books		
6/30/2021	<b>6971983</b>	<b>Demco</b>		<b>\$105.58</b>
	700-00-55110-310-000	Bags and Book Stand		
7/6/2021	<b>500670288</b>	<b>Midwest Tape</b>		<b>\$129.21</b>
	700-00-55110-310-050	1 Audiobook, 3 DVDs		
7/7/2021	<b>500682225</b>	<b>Midwest Tape</b>		<b>\$38.98</b>
	700-00-55110-310-050	2 DVDs		
7/8/2021		<b>Reimbursement: Krystal Watkins</b>		<b>\$43.16</b>
	700-00-55110-310-000	Programming Supplies		
6/29/2021	<b>135552087</b>	<b>Uline</b>		<b>\$144.38</b>
	700-00-55110-310-000	Storage Supplies		
6/29/2021		<b>Visa Bill</b>		<b>\$1,977.45</b>
6/4/2021	700-00-55110-310-000	New Galrus Hardware: Hardware		\$10.53
6/4/2021	700-00-55110-310-000	Swank Motion Pictures: Programming Fees		\$500.00
6/5/2021	700-00-55110-310-050	Art and Media Madison: ~10 Books		\$128.60 x
6/5/2021	700-00-55110-310-050	Mystery to Me: 3 Books		\$37.86
6/18/2021	700-00-55110-310-050	Barnes and Noble: 14 Books		\$220.83
6/18/2021	700-00-55110-310-050	Westfield Comics: 23 Books		\$552.78
	700-00-55110-310-000	Previously Owed: Misc.		\$526.85 x
		<b>Total</b>	<b>\$0.00</b>	<b>\$2,998.32</b>

Signature:

*Stephen K. Sawyer*  
*Kenneth J. Colle*

7/19/21

7/21/21

**MONTICELLO PUBLIC LIBRARY**

512 E. Lake Avenue

Monticello, WI 53570

608-938-4011 • [mntpublib.director@gmail.com](mailto:mntpublib.director@gmail.com) • [monticellopubliclibrary.org](http://monticellopubliclibrary.org)

		8/3/2021		
Invoice Date	Invoice #/Account	Payee	(Credit)	Amount Due
7/15/2021	2036010040	Baker & Taylor		\$57.33
	700-00-55110-310-050	4 Books		
7/19/2021	2036035299	Baker & Taylor		\$24.31
	700-00-55110-310-050	2 Books		
7/20/2021	2036025233	Baker & Taylor		\$109.85
	700-00-55110-310-050	9 Books		
7/22/2021	2036085610	Baker & Taylor		\$82.87
	700-00-55110-310-050	6 Books		
8/2/2021	2036053206	Baker & Taylor		\$103.11
	700-00-55110-310-050	6 Books		
7/12/2021	500694059	Midwest Tape		\$58.98
	700-00-55110-310-050	1 CD, 1 DVD		
7/19/2021	500730261	Midwest Tape		\$109.16
	700-00-55110-310-050	1 CD, 1 Audiobook, 2 DVDs		
7/23/2021	500751362	Midwest Tape		\$41.23
	700-00-55110-310-050	2 DVDs		
7/26/2021	500762277	Midwest Tape		\$19.49
	700-00-55110-310-050	1 DVD		
7/31/2021		News Publishing Co., Inc.		\$16.66
	700-00-55110-310-000	1 Advertisement		
		Reimbursement: Krystal Watkins		\$168.37
	700-00-55110-310-000	Walmart: Programming Suplies		\$51.90
	700-00-55110-310-000	Office Depot: Programming Supplies		\$45.93
	700-00-55110-310-000	Walmart: Programming Supplies		\$70.54
7/29/2021	IN537368	rkdixon		\$250.84
	700-00-55110-250-000	Quarterly Supplies Charge		
7/7/2021		Walmart		\$0.00
		No Balance		
1/19/2021	494042-494044	WILS		\$114.14
	700-00-55110-310-050	Database Subscription: NoveList Plus		\$61.23
	700-00-55110-310-050	Database Subscription: Ancestry		\$23.99
	700-00-55110-310-050	Database Subscription: Transparent Languages		\$28.92
7/31/2021	2021-78	WJZ Cleaning LLC		\$540.00
	700-00-55110-350-000	4 Cleanings		
<b>Total</b>			<b>\$0.00</b>	<b>\$1,696.34</b>

Signature:

8/3/21

8/4/21



BANKERS BANK

KATRINA LINDE-MORIARTY

Account Number: ##### 7259  
 Closing Date: 07/30/21  
 Credit Limit: \$3,000.00 Available Credit: \$1,437.00



## Account Inquiries



Customer Service:

(800) 423-7503

To Report a Card Lost or Stolen:

(727) 570-4881 LOCAL

(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:

CUSTOMER SERVICE

PO BOX 30495

TAMPA, FL 33630

To view or pay your account on-line:  
www.MyCardStatement.com

## Account Summary

Previous Balance	\$	2,711.93
Purchases	+	114.27
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	0.00
Payments	-	1,280.53
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	16.51
NEW BALANCE	\$	1,562.18

SCORECARD

Bonus Points  
Available  
16,351

## Payment Information



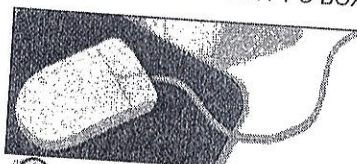
Total Minimum Payment Due \$32.00

Payment Due Date

08/24/2021

Mail Payments to: VISA PO BOX 4512 CAROL STREAM IL 60197-4512

Minimum Payment	\$	32.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00



MyCardStatement.com

## Important News

- MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!
- FOR THE PURPOSE OF REQUESTING A CURRENT COPY OF YOUR CARDHOLDER AGREEMENT PLEASE CONTACT OUR BANK AT 1-877-636-7244. UPON RECEIPT YOUR REQUEST WILL BE PROCESSED PROMPTLY.

## Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/30	07/01	5411	24226381182091007451348	WAL-MART #2335 MADISON WI	\$ 21.24
06/30	07/01	5411	24445001181300493283101	PICK N SAVE #182	
				FITCHBURG WI	5.95
07/02	07/04	5942	24692161184100233194314	AMZN Mktp US*299LG3QN1	
				Amzn.com/bill WA	9.49
07/02	07/04	5942	24692161184100237705206	AMZN Mktp US*293HL1FD2	
				Amzn.com/bill WA	5.48

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

BANKERS BANK

PO BOX 2238

MADISON WI 53701 - 2238

Account Number

#### 7259

Check box to indicate  
name/address change  
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

\$

Closing Date

07/30/21

New Balance

\$1,562.18

Total Minimum  
Payment Due

\$32.00

Payment Due Date

08/24/2021

KATRINA LINDE-MORIARTY  
 MONTICELLO PUBLIC LIBRARY  
 512 E LAKE AVE  
 P O BOX 149  
 MONTICELLO WI 53570 - 0149



MAKE CHECK PAYABLE TO:



VISA  
 PO BOX 4512  
 CAROL STREAM IL 60197-4512

12 4472 0736 9030 7259 00003200 00156218 7

BANKERS BANK

KATRINA LINDE-MORIARTY

Page 2 of 2



Account Number: ##### 7259  
 Closing Date: 07/30/21  
 Credit Limit: \$3,000.00 Available Credit: \$1,437.00

### Account Activity Since Your Last Statement... Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/08	07/11	5200	24943011190010181801750	THE HOME DEPOT #4909	68.83
07/15	07/16	9402	24137461197001375175537	MADISON WI	
07/06	07/06	0000	74472071187001221601873	USPS PO 5656000689	3.28
				MONTICELLO WI	
				PAYMENT - THANK YOU	1,280.53 -

### ScoreCard Bonus Points Information as of 07/29/21

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Points Expired	Ending Balance
	22,083	113	0	0	5,845	16,351

Bonus Points To Expire: Exp Date: 06/30/22 Points: 7,153

- ♦ IT'S BACK-TO-SCHOOL TIME! WHY NOT SAVE MONEY BY USING YOUR POINTS FOR ALL THOSE SCHOOL ESSENTIALS? YOU CAN REDEEM FOR BACKPACKS, LUNCH CARRIERS, CALCULATORS AND MORE! VISIT [WWW.SCORECARDREWARDS.COM](http://WWW.SCORECARDREWARDS.COM) TO CREATE A PROFILE AND REGISTER YOUR EMAIL ADDRESS. YOU WILL BE ABLE TO VIEW YOUR POINT BALANCE, SEARCH AWARDS, AND REDEEM YOUR BONUS POINTS ONLINE!

### Account Activity Summary

	Average Daily Balance	Periodic Rate	Corresponding Annual Percentage Rate <sup>1</sup>	Finance Charges	Effective Annual Percentage Rate	New Balance
CURRENT						
Purchases	\$ 1,760.82	0.9375%	11.25% (V)	\$ 16.51		
Cash	\$ 0.00	0.9375%	11.25% (V)	\$ 0.00		
PREVIOUS BALANCE						
Purchases	\$ 0.00	0.5208%	6.25% (V)	\$ 0.00		
Cash	\$ 0.00	0.5208%	6.25% (V)	\$ 0.00		
PREVIOUS BALANCE						
Purchases	\$ 0.00	0.6042%	7.25% (V)	\$ 0.00		
Cash	\$ 0.00	0.6042%	7.25% (V)	\$ 0.00		
Fees/Interest Charge				\$ 0.00		
Total				\$ 16.51	11.25%	\$ 1,562.18

See reverse side for explanation of Interest Charge Method(ICM) Credit Purchases: G Cash Advance: F Days In Billing Cycle: 31  
<sup>1</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.  
 NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND BILLING RIGHTS SUMMARY

15082



# Summary of 2022 Monticello Public Library Budget

- How was it made?
  - Director analysed spending habits and trends from 2021 and expected revenue to make a calculated assessment of the needs in the coming year. This includes set system fees, database, subscriptions, approximated tax allotments, and 6 month averages from the previous year.
- Revenue
  - Green Co. Funds
    - This fund has gone down due to the low circulation during the 2021 pandemic. This number is not firm yet. The Green Co. Library board is requesting additional funding which may raise this number by \$1,000.
  - Transfer in From Other Funds
    - The amount represented in this line item is the difference between the current projected expenses and revenue. The library board will determine where to appropriate these funds from in 2022 before closing out the fiscal year.
  - New/Renamed Line Items
    - Adjacent County Reimbursement
      - This new line will help track payments other adjacent countries send for using our materials through outer library loans.
    - Library Fine renamed to Library Fees
      - Since the library has done away with fines for a few years, it makes sense to update the title of the line item to reflect current practices.
    - Misc. Revenue
      - This new line item will be used as a catch all for any revenue items that do not fit into the other line items listed.
    - Grants: Funds/Reimbursements
      - As grant money needs to be tracked separately from other revenue, this line item will help maintain transparency.
- Expenditures
  - Fringe Benefits
    - This line item may go now due to life changes with the director. It is recommended to maintain this line item at it's full amount to be able to afford the full-time director position to take our family insurance.



- General OP
  - This line item has seen a drastic increase over the last two years. This was due to tracking our System Fees here. The new System Fees line item should balance this out to a more sustainable amount.
- New/Renamed Line Items
  - Eliminate Telephone/Fax/Internet
    - Funds and invoices from this line items should be moved to Utilities.
  - Rename Equipment Contract to Copier Contract
    - The Copier is the only equipment we contract out for. This will add further transparency.
  - Rename Books/Media/Magazines to Print/Digital Materials
    - The new name reflects a broader scope of the types of materials the library purchases including digital content.
  - Add System Fees
    - This new line item will allow for a more balanced budget and greater transparency especially when representing such a large amount. These fees were previously contained in General OP
  - Rename Travel & Training to Continuing Education
    - This update in language better fits how the funds in the line item are used.
  - Rename Repair/Equipment to Building/Equipment Maintenance
    - This update adds more clarity on how funds in this line item are used.
  - Add Special Projects (Donations)
    - When donation funds are approved for special projects such as Summer Library Program, presentations, space updates, this line item will help track those expenditures.
- In Review
  - The director recommends operating at a financial level similar to the previous year. With the additions and changes present, the library's finance will become more transparent and easier to track data.

Presented by the Library Director Katrina Linde-Moriarty

Please contact her at [mntpublib.director@gmail.com](mailto:mntpublib.director@gmail.com) or 608-938-4011 with any additional questions.

2022 Annual Budget -  
Revenue

Account Number	Title	2019 YTD (12/31/19)		2020 YTD (12/31/20)		2021 Budget 6/28/21		2021 Apprx. 6/28/21	2022 Budget	Percentage of Budget
700-00-41110-000-000	General Property Taxes	\$ 72,679.00	\$ 72,679.00	\$ 72,679.00	\$ 74,679.00	\$ 72,679.00	\$ 69,679.00	\$ 72,679.00	\$ 75,679.00	44.8%
	<b>Property Tax Total</b>	\$ 72,679.00	\$ 72,679.00	\$ 72,679.00	\$ 74,679.00	\$ 72,679.00	\$ 68,679.00	\$ 72,679.00	\$ 75,679.00	
700-00-43541-000-000	Library Aid- Green Co.	\$ 38,929.00	\$ 39,625.00	\$ 43,480.00	\$ 44,881.00	\$ 53,516.00	\$ 53,516.00	\$ 53,516.00	\$ 36,698.00	21.7%
700-00-43542-000-000	Library Aid- Green Materials	\$ 4,000.00	\$ 5,381.51	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	2.4%
700-00-43543-000	Adjacent County Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46.00	0.0%
	<b>Intergovernmental Revenues Total</b>	\$ 42,929.00	\$ 45,006.51	\$ 47,480.00	\$ 48,881.00	\$ 57,516.00	\$ 57,516.00	\$ 57,516.00	\$ 40,744.00	
700-00-46710-000-000	Library Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
	<b>Public Charges for Service Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
700-00-48100-000-000	Interests	\$ 500.00	\$ 13,957.00	\$ 7,791.00	\$ 20,547.00	\$ 10,005.00	\$ 14,500.00	\$ 10,000.00	\$ 10,000.00	5.9%
700-00-48300-000-000	Sales: Copies/Faxes/Books	\$ 1,000.00	\$ 706.00	\$ 1,000.00	\$ 347.00	\$ 500.00	\$ 289.25	\$ 500.00	\$ 500.00	0.3%
700-00-48400-000-000	Misc. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
700-00-48500-000-000	Grants: Funds/Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
700-00-48510-000-000	Donations	\$ 7,000.00	\$ 36,698.00	\$ 37,000.00	\$ 34,015.00	\$ 30,000.00	\$ 15,330.60	\$ 30,000.00	\$ 30,000.00	17.7%
	<b>Other Misc. Revenues Total</b>	\$ 8,500.00	\$ 51,361.00	\$ 45,791.00	\$ 54,909.00	\$ 40,505.00	\$ 30,119.85	\$ 40,500.00	\$ 40,500.00	
700-00-49130-000-000	Transfer in from Other Funds	\$ 40,923.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,189.00	7.2%
700-00-49999-000-000	Fund Balance Applied	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
	<b>Other Financial Sources Total</b>	\$ 40,923.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,189.00	
Totals		\$ 165,031.41	\$ 169,046.51	\$ 165,950.00	\$ 176,469.00	\$ 170,700.00	\$ 156,314.85	\$ 169,112.00	\$ 169,112.00	100.0%

2022 Annual Budget -  
Expenses

Account Number	Title	2019 % 2019 Actual			2020 % 2020 Actual			2021 % 2021 Approx.			2022 %	
		2019 Budget	of Total	12/31/19	2020 Budget	of Total	12/31/21	2021 Budget	of Total	YTD 6/28/21	2022 Budget	of Total
700-00-55110-110-000	Wages	\$ 83,275.00	50%	\$ 79,026.00	\$ 84,200.00	50.7%	\$ 81,840.00	\$ 84,200.00	49.3%	\$ 25,231.00	\$ 81,600.00	48.3%
700-00-55110-120-000	Fringe Benefits	\$ 29,306.41	18%	\$ 27,254.00	\$ 29,000.00	17.5%	\$ 30,421.00	\$ 29,000.00	17.0%	\$ 9,435.00	\$ 29,000.00	17.1%
<del>700-00-55110-229-000</del>	<del>Telephone/Fax/Internet</del>	<del>\$ 2,500.00</del>	<del>2%</del>	<del>\$ 2,423.00</del>	<del>\$ 2,500.00</del>	<del>1.5%</del>	<del>\$ 1,233.00</del>	<del>\$ 2,000.00</del>	<del>1.2%</del>	<del>\$ 424.00</del>	<del>\$ —</del>	<del>0.0%</del>
700-00-55110-230-000	Utilities	\$ 3,500.00	2%	\$ 3,861.00	\$ 3,500.00	2.1%	\$ 2,844.00	\$ 5,000.00	2.9%	\$ 1,305.00	\$ 4,500.00	2.7%
700-00-55110-250-000	Copier Contract	\$ 1,750.00	1%	\$ 1,517.00	\$ 1,750.00	1.1%	\$ 2,023.00	\$ 3,000.00	1.8%	\$ 1,225.00	\$ 2,000.00	1.2%
700-00-55110-310-000	General OP	\$ 12,000.00	7%	\$ 11,910.00	\$ 12,000.00	7.2%	\$ 26,626.00	\$ 10,000.00	5.9%	\$ 17,613.00	\$ 10,000.00	5.9%
700-00-55110-310-050	Print/Digital Materials	\$ 20,000.00	12%	\$ 21,568.00	\$ 20,000.00	12.1%	\$ 19,749.00	\$ 20,000.00	11.7%	\$ 9,910.00	\$ 15,000.00	8.9%
700-00-55110-315-000	System Fees	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ 14,512.00	8.6%
700-00-55110-330-000	Continuing Education	\$ 700.00	0%	\$ 462.00	\$ 1,000.00	0.6%	\$ 1,154.00	\$ 1,000.00	0.6%	\$ 560.00	\$ 1,000.00	0.6%
700-00-55110-350-000	Building/Equipment Maint.	\$ 10,000.00	6%	\$ 5,391.00	\$ 10,000.00	6.0%	\$ 1,690.00	\$ 15,000.00	8.8%	\$ 6,696.00	\$ 10,000.00	5.9%
700-00-55110-410-000	Special Projects (Donations)	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	0.0%
700-00-55110-510-000	Insurance	\$ 2,000.00	1%	\$ 1,461.85	\$ 2,000.00	1.2%	\$ 1,461.85	\$ 1,500.00	0.9%	\$ 1,461.85	\$ 1,500.00	0.9%
700-00-55110-810-000	Outlay	\$ -	0%	\$ 11,369.16	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Totals		\$ 165,031.41	100%	\$ 165,943.01	\$ 165,950.00	100.0%	\$ 169,041.85	\$ 170,700.00	100%	\$ 73,860.85	\$ 169,112.00	100%





# Monticello Director's Report

Tuesday, August 10th, 2021

1. Announcements
  - a. "Getting Excited About Science" performer brought in about 40 attendees!
2. LINKcat/SCLS
  - a. July Checkouts: 1051; Holds Placed: 184; Holds Filled: 173; Library Cards: 7
  - b. YTD Checkouts: 7429; Holds Placed: 2236; Items Added to Collection: 772
  - c. Mark Ibach will be retiring at the end of the year.
3. Programming
  - a. July: Dipped a little in attendance but the movie at homecoming was a big hit.
  - b. August: We've made good connections with the community and have a regular group of youth who attend programs.
4. Village Update
  - a. Director attended the Village Employee Picnic on August 3rd.
5. Finance Update
  - a. The library is on track for the fiscal year.
  - b. Called Banker's Bank to sort our monthly statements. Library now has access to them online.
6. CE/Meetings Attended
  - a. Youth Services: 2 Meetings
  - b. Director: 5 Meetings
7. Closures/Overtime
  - a. Library will close for 2 hours (12pm-2pm) August 17th for an Insurance Meeting at the Village.
8. Incidents at the Library/Request from Public
  - a. None
9. Horizon
  - a. September is Library Card Sign-up Month!
  - b. Strategic Planning Begins late Sept/Oct

[illegible]